**IKP KNOWLEDGE PARK**

**IKP Platform for Regional IP Management Ecosystem (IKP-PRIME)**

**Copyright Filing Requisition Form**

Attorney-client privilege - Confidential

Name of Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(IKP PRIME file Id.\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) \* To be filled by IKP-PRIME

GST No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Copyright Requisition No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Request Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the following details

1. Name of applicant (organization/startup/company/institute)
2. Full address of the applicant
3. Nature of the applicant organization (startup/MSME/large company)

*Provide certificate copy(s) related to the nature of the applicant* (Company registration certificate/Udyog Aadhar/MSME registration certificate/DPIIT certificate etc).

1. Contact details – email id and phone numbers of the applicant
2. Nature of applicant’s interest in the copyright i.e., Owner / Licensee etc.
3. Name of author
4. Full Address if the author
5. Nationality of the author
6. Type of work : literary, dramatic, musical or artistic work, cinematograph film, sound recording or a computer programme
7. A declaration signed by the author (if different from the applicant) Annexure I
8. Name of the authorized signatory
9. Designation of the authorized signatory at the applicant entity
10. Full address of the authorized signatory
11. Email address of the authorized signatory
12. Title of the work
13. Language of the work (In case of Computer Programme, only the programming language used in the work is to be mentioned. For e.g. C, C++, C#, Java etc.) Brief nature, composition and use of the Article
14. Whether the work is published or unpublished
15. If the work is published, year and country of first publication and name, address and nationality of the publisher
16. Year and countries of subsequent publications, if any
17. Name, address and nationality of any other person authorized to assign or license the rights in the copyright
18. Six hard copies of the work and three soft copies
19. For computer programs – 3 copies of the program on CD ROMs

***Please note****: Stamp paper of Rs. 100/- is required for Power of Attorney in the name and address of Applicant (Contents for printing will be provided by us. Completed document to be signed by concerned person with official stamp and will be sent to us in original)*

I/We acknowledge and verify that the above information is true and correct to the best of my/our knowledge, and I/we request IKP-PRIME to proceed to do the needful based on the above information.

**Name(s) & Signature(s)**

Contact details

Office/billing address

E-mail address

Phone no.

Date